



BALDWIN | REALTORS®  
THE SOURCE FOR REAL ESTATE

**Ombudsman Request Form**

**COMPLAINANT INFORMATION**

\_\_\_\_\_  
NAME

\_\_\_\_\_  
PHONE

\_\_\_\_\_  
ROLE (Buyer, Seller, Realtor,)

\_\_\_\_\_  
COMPANY NAME (If Realtor)

**RESPONDENT INFORMATION**

\_\_\_\_\_  
NAME

\_\_\_\_\_  
PHONE

\_\_\_\_\_  
ROLE (Buyer, Seller, Realtor)

\_\_\_\_\_  
COMPANY NAME (If Realtor)

Please describe the conflict using the space below and attach additional pages if necessary. Please note the actions giving rise to the complaint must have occurred within 180 days from the conclusion of the transaction or when facts relating to it could have been known by the complainant in the exercise of reasonable diligence, whichever is later.

Signature: \_\_\_\_\_

Date \_\_\_\_\_

Email this form to Jennifer Foutch, Professional Standards Administrator at [jenniferF@baldwinrealtors.com](mailto:jenniferF@baldwinrealtors.com). You may also deliver to Baldwin Realtors at 23280 County Rd. 65, Robertsdale, AL 36567. An Ombudsman will be assigned to you and will attempt to contact you within three business days. All contact will be initiated by the Ombudsman.